



ROTARY DISTRICT 9810 PROBUS NEWSLETTER

From the Rotary District Probus Chairman

October 2015

ACTIVE RETIREES – *Tomorrow's Vision for PROBUS*



Dear Probus friends,

Previous Communications

- ❖ All previous Community news are on the PSPL website under the Administration section which you can access by using the number on your Probus card as a username and password. (Secretaries have a club password and if lost please contact Sydney for a new one).
- ❖ Active Retirees August/September
- ❖ PSPL e-News September
- ❖ PSPL Community News - September
- ❖ District Newsletter – published monthly by your RDPC.



Is your club aware of the availability of complimentary promotional and resource material that may assist you in the administration and operations of your club as well as tools to support membership drives?

This newsletter outlines the various resources available to you and how to access the secured administration section of the Probus website.

[ADMINISTRATION SECTION OF THE PROBUS WEBSITE – www.probussouthpacific.org](http://www.probussouthpacific.org)

In this section you will find all the information; trademarks, insurance, policy documents, guidelines, templates, and resource material to help you run your club efficiently. To access this site you enter your PSPL membership number as your name and again as your password. This section also has an online shop for you to order your Probus material. Your Secretary has an additional password requirement to undertake ordering of material that may have a cost.

TRADEMARKS

Official colours for the trademarked Probus emblem are Blue PMS 286, Gold PMS 871 and Yellow PMS 129.

The emblem must stand alone and not be embodied in other marks or adulterated.



PROBUS NATIONAL INSURANCE SCHEME

Probus Insurance cover includes;

- \$20 Million Public Liability
- PSPL Insurance Reserve covers the excess component
- Association Liability
- Personal Injury
- Club Money

The Probus National Insurance Scheme does not cover property owned by a Probus Club, if you wish to enquire about covering your Probus Club's assets, please contact Dugald Meek at Aon Risk Services
T: 1800 786 682 E: dugald.meek@aon.com.au Cover is available for club property between \$2000 and \$5000

POLICY DOCUMENTS

- Probus Club Handbook Australia
- Risk Management Policy
- Privacy Policy
- Tours & Refund Policy
- Management Committee Positions

TEMPLATES

These templates are available in word documents for your club to change to suit your needs;

- Application for Membership
- Incident, injury, accident report
- Sample profit and loss
- Nomination form for Election of Office Bearers
- Induction of Member
- Life Membership Certificate

RESOURCES AVAILABLE FROM THE PROBUS ONLINE SHOP

<http://probussouthpacific.org/products/display/>

PSPL offers a range of complimentary promotional material including:

A3 or A4 Poster

This promotional flyer can be personalised with your club details and can be used for membership drives.

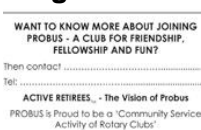
DL Leaflets

This promotional flyer can be used to provide to an overview of the structure of Probus and it's history along with an insight into the reasons to join a Probus club.

Passport to Probus – for every Probus club member

The **Passport to Probus** has been designed as a reference tool to assist and guide each Probus club member in enjoying the full benefits of club membership by providing awareness on a wide range of unique products, services and benefits.

Magazine Stickers



These stickers can be used on official Probus publications - they can be attached to spare copies and delivered to local libraries, council offices, real estate agencies, hair dressers, barbers, pharmacies and waiting rooms for wider promotion of Probus.

Personalise by adding in your club's contact details to the sticker.



Medical Cards

These medical cards can be provided to club members as a service. The card must remain the responsibility of the individual club member to update and keep.



Probus emblem Balloons

There are two colours available in the Probus emblem balloons and are great for occasions such as celebrating club birthdays or special events. They can also be used to decorate Probus booths for awareness and membership drives.

PSPL also offers a range of promotional material at a cost including:

Active Retirees™ magazine - \$10 per subscription (6 issues per subscription)

Keep in the loop. The Probus flagship publication keep club members informed about the latest news related to policies and administration of the Probus organisation as well as advice on finance, technology, health and travel.

Probus Club Handbook - \$12 each

The 2019-2020 Probus Club Handbook is a guide to ensure best practice management. Its contents have been carefully compiled by senior officers of the Probus organisation.

PROBUS CLUB WEBSITE

You can create your own club's website within the Probus South Pacific Limited site. On here, you'll be able to provide members with specific details about your individual Probus club such as club activities, guest speaker, social calendar, meeting minutes and club newsletters. It's easy to set up and the power is then in your hands to amend and update your very own website. Contact PSPL: admin@probussouthpacific.org for more details.

ON-LINE DIRECTORY

PSPL provides an on-line version of the Directory of Probus Clubs.

The on-line Directory of Probus Clubs is a cost effective and efficient method of providing up to date information to Probus clubs and Probus associations.

The directory is contained within the secured administration section of the Probus website which can only be accessed with a user name and password.

NEWS SNIPPETS

A recommendation to all Club Presidents. Consider a meeting of all activity leaders where insurance, occupational health and safety and risk management is explained. All activity leaders (especially those conducting tours) should have a copy of an accident report form (available on the PSPL website).

Are all members who have internet facilities aware that an e-newsletter can be downloaded for free from Probus. Registration details are on the Probus website. (In many instances where photos have not made it into the Active Retirees magazine they may be viewed here.)

Are clubs issuing new members the Passport to Probus booklet? The information is still relevant to new members even though the booklet was published many years ago.

All clubs should be adopting the latest membership application forms available from PSPL. The later forms include permission requirements for photographs etc., as necessary under the Privacy Act.

Why have a guest speaker at every meeting? Occasionally a Club Member (or Members) could give a brief outline of their life, previous occupation or anything of interest.

BIRTHDAYS



Congratulations to all those clubs listed below who are celebrating birthdays during October. The date shown in brackets is the day of the month your Club was accredited.

Bentleigh Combined (8th – 32 years), Blackburn Bellbird Combined (8th – 26 years), Boronia Ladies (26th – 31 years), Forest Hill Mens (9th – **35 years**), Maroondah Combined (15th – **15 years**)

Rotary District 9810 Probus Chair Robert Renshaw
Tel: 9802 1901

Email: rren2422@bigpond.net.au

**Rotary District 9810 Assistant Probus Chair(19th),
Bruce Crago Tel: 9870 3197**

Email: cragohouse@bigpond.com

District 9810 Probus Ambassadors

Ken Falconer (OAM) Tel: 9898 9053

Email: kenneth.falconer@bigpond.com

Tony Hills Tel: 9560 7968

Email: ahi73056@bigpond.net.au

Mike Ransom Tel: 0417 514 349

Email: mran6828@optusnet.com.au

Anne Oughtibridge (OAM) – Tel: 0422 068 493

Email: oughti16@gmail.com

PROBUS is PROUD to be A Community Service Activity of Rotary Clubs.